



# **HOYLAKE AMATEUR SWIMMING CLUB**

## **MINUTES OF THE 89th ANNUAL GENERAL MEETING OF HOYLAKE AMATEUR SWIMMING CLUB**

**Held via zoom on Sunday 7<sup>th</sup> February 2021**

### **PRESENT**

The chairman, Mr Rob Ross, opened the meeting and welcomed all present for Hoylake ASC's 89th AGM. This is the first Zoom AGM in the history of the Club. It is 14 months from the previous AGM due to Covid disrupting the day to day business. 60 members in attendance.

### **AGM**

#### **1.0 APOLOGIES FOR ABSENCE**

Rebecca Browning. Andrew & Bethan Corley, Barbara & Andrew Myers.

#### **2.0 MINUTES OF PREVIOUS MEETING**

The minutes of the 2019 Annual General Meeting were circulated and agreed as read by all members present.

#### **3.0 MATTERS ARISING FROM PREVIOUS MINUTES**

There were no matters arising from the previous minutes.

#### **4.1 CHAIRMANS REPORT as read by Mr Rob Ross**

Covid has affected the club severely for most of the year due to 2 major lockdowns and not sure when the present one will end. We have had some swim time at the Concourse but more at Calday which has been very proactive in getting up to speed with the restrictions & were pleased with the assistance from Hoylake in getting the disciplines carried out professionally & the help to other users.

Coaches, we lost the services of Craig Pickering due to differences but the Coaches generally are in a very good position & that 4 are well on with level 2 qualifications but hampered with the effect of Covid interrupting the course.

Our finance is in strong hands & the Club very appreciable of the effort that Chris has had to endure due to the major disruption that Covid has had in collecting subscriptions.

Concourse & Calday Pools both have had disruptions but have had help from Simon Maher in following procedures & getting the Covid restrictions followed & circulated to all users. The Chairman mentioned the situation with Europa & Woodchurch Pools both are under consideration of closure despite major resistance from the users & public outcry.

The Chairman thanked the present Committee for all their efforts over the year & the support in the most difficult times. The Chairman thanked Dawn Harrison & Simon Maher who both are stepping down. The Chairman announced that he was stepping down & that Tricia Birch & Chris Ball have put themselves forward for Chair & Vice.

Swim England have confirmed that there is no restrictions on the number of Committee Members over & above the Chairman, Secretary, Treasurer & Welfare Officer.

2021 The current year for the Club is 90 years & the custom in the past has been to hold some special events every 5 years & the present Committee will I am sure follow this tradition.

#### **4.2 SECRETARY'S REPORT as read by Mrs Paula Corley**

In what has been a very difficult year for all swimming clubs, there is not really a lot to report on regarding competitions.

In December 2019, Hoylake were promoted to the Arena League Premier Division but unfortunately the 2020 competition was cancelled due to Covid.

At the beginning of 2020 many Hoylake swimmers also had success at the Cheshire championships. The final medal total was 16 Gold, 16 Silver and 18 Bronze with 27 swimmers getting into the finals. Many PBs and Regional times were achieved at these championships. All open competitions have been cancelled since March 2020 and we were unable to hold the usual Hoylake annual club championships. The Peninsula League, Development League and Co-op cup were also cancelled from March 2020, so there is very little to report on for this year. Hoylake was able to return to training in July at Calday pool only. The swimmers adapted to the new restrictions, but then we had the second lockdown in November just as the concourse was about to reopen. A few weeks of training followed using both pools before entering the current lockdown.

We are extremely grateful that all the Hoylake coaches and teachers have continued to give their time so freely on poolside during 2020.

We certainly could not operate as a club without you all, so on behalf of all the swimmers I would like to thank you all for the many hours every week you spend coaching on poolside especially with all the extra restrictions now in place on poolside.

I would also like to thank all the other volunteers we have at Hoylake your help is really appreciated.

Membership numbers have reduced slightly.

Hoylake has 231 swimmers, 24 Coaches and Committee members and 37 Parent helpers totalling 292. This is 27 less than last year.

Please bear with us regarding fees and the stopping and starting of Direct Debits and recalculating of annual fees, but as you already of aware things have changed month by month throughout this membership year.

It may take some time to get back to all the previous competitions, but hopefully later in 2021 these will start to be reintroduced.


To all the swimmers all we can say is keep training hard in all your sessions we are able to offer, be kind and support all your fellow swimmers at the club through this difficult time, we will have a brighter future. We hope it will not be long before we are allowed back in the water again.

Thank you everyone. May I now hand over to Chris Armour who will present the Treasurers report.


### 4.3 Treasurer's Report Mr Chris Armour

The Treasurer presented the accounts covering the financial and membership year to 31st August 2020. The accounts have been reviewed by a person independent to the Club Committee, and the committee members thank Jon Endeacott for performing that review.


The Treasurer first provided a narrative to the financial year as a whole, with respected to COVID-19, and the impact of 'lockdown 1' on the Club's operations, and then talked through the main items in the Income and Expenditure accounts.



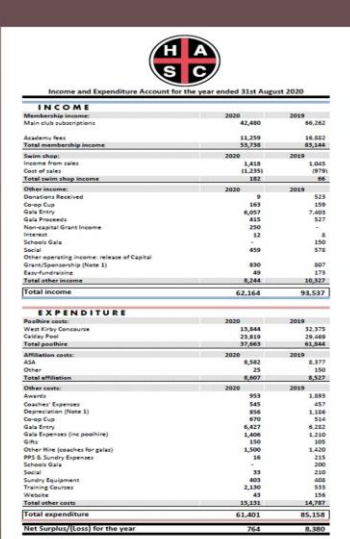
COPY OF ACCOUNTS  
AVAILABLE IN MEMBERS'  
AREA OF CLUB WEBSITE



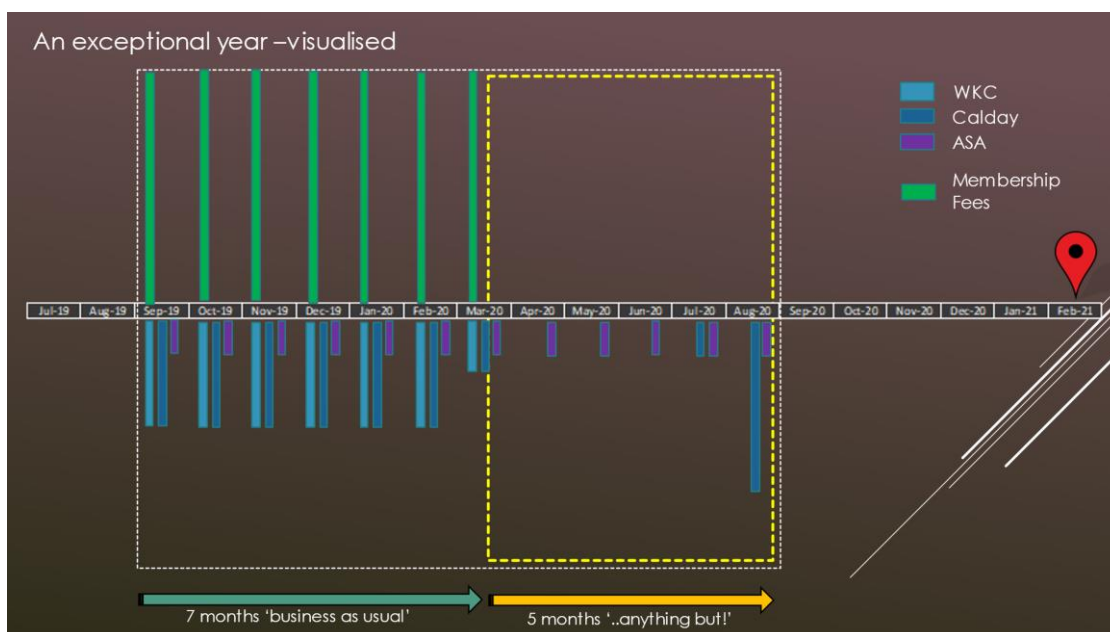
ACCOUNTS HAVE BEEN  
INDEPENDENTLY  
REVIEWED



FEEL FREE TO ASK  
QUESTIONS



| Income and Expenditure Account for the year ended 31st August 2020 |               |               |  |
|--|---------------|---------------|--|
| <b>INCOME</b>  |               |               |  |
| Membership income:   | 2020          | 2019          |  |
| Main club subscriptions  | 42,480        | 46,262        |  |
| Academy fees   | 13,259        | 16,882        |  |
| <b>Total membership income</b>                                     | <b>55,739</b> | <b>63,144</b> |  |
| Income from sales  | 1,418         | 1,845         |  |
| Cost of sales  | (12,291)      | (979)         |  |
| <b>Total net shop income</b>                                       | <b>192</b>    | <b>866</b>    |  |
| Other income:  | 2020          | 2019          |  |
| Donations Received   | 9             | 523           |  |
| Grant Aid  | 161           | 158           |  |
| Gate Entry   | 6,917         | 7,463         |  |
| Gate Proceeds  | 455           | 527           |  |
| Non-capital Grant Income   | 200           | -             |  |
| Interest   | 12            | 8             |  |
| Sponsor Gate   | 459           | 100           |  |
| Social   | 459           | 578           |  |
| Other operating income - release of Capital                        | 830           | 807           |  |
| Grant (Operating (Item 1))   | 89            | 179           |  |
| Bar/Refreshment  | 89            | 10,527        |  |
| <b>Total other income</b>  | <b>8,244</b>  | <b>19,222</b> |  |
| <b>Total income</b>  | <b>62,164</b> | <b>93,557</b> |  |
| <b>EXPENDITURE</b>   |               |               |  |
| Poolside costs:  | 2020          | 2019          |  |
| Wear Entry Concourse   | 13,844        | 12,275        |  |
| Gateway Pool   | 29,819        | 29,488        |  |
| <b>Total poolside</b>  | <b>43,663</b> | <b>41,763</b> |  |
| Affiliation costs:   | 2020          | 2019          |  |
| AFA  | 6,582         | 6,377         |  |
| Other  | 25            | 100           |  |
| <b>Total affiliation</b>   | <b>6,607</b>  | <b>6,477</b>  |  |
| Other costs:   | 2020          | 2019          |  |
| Academy  | 953           | 1,283         |  |
| Coaches' Expenses  | 545           | 457           |  |
| Depreciation (Item 1)  | 856           | 1,188         |  |
| Gate Aid   | 870           | 514           |  |
| Gate Entry   | 6,427         | 6,262         |  |
| Gate Expenses (inc poolside)                                       | 1,406         | 1,210         |  |
| GRU  | 150           | 100           |  |
| Other (inc coaches for prizes)                                     | 1,500         | 1,420         |  |
| PPS & Society Expenses   | 18            | 210           |  |
| Sponsor Gate   | 33            | 210           |  |
| Social   | 463           | 463           |  |
| Swimming Equipment   | 2,130         | 513           |  |
| Training Coaches   | 81            | 184           |  |
| Welfare  | 61            | 184           |  |
| <b>Total other costs</b>   | <b>15,131</b> | <b>14,782</b> |  |
| <b>Total expenditure</b>   | <b>61,401</b> | <b>85,118</b> |  |
| <b>Net Surplus/(Loss) for the year</b>                             | <b>762</b>    | <b>8,439</b>  |  |



The year in numbers

**Income and Expenditure Account for the year ended 31st August 2020**

|                                 | 2020   | 2019   |
|---------------------------------|--------|--------|
| Total income                    | 62,164 | 93,537 |
| Total expenditure               | 61,401 | 85,158 |
| Net Surplus/(Loss) for the year | 764    | 8,380  |

## INCOME & EXPENDITURE

The result for the year is a small surplus of £764.

### INCOME

Our total income was £62,164, which is a decrease of £31,373 (or 33%) versus last year.

Looking at some specific sections of our income, our total membership income was £53,738, which is £29,406 (or 35%) lower than the prior year, aligned with the narrative earlier that the club ceased income for the last 5 months of the financial year.

The Other Income section, £8,244 in the year versus £10,327 prior year, shows the impact of holding no Club Competition in 2020; this internal gala generates in the region of £1500 for the Club.

There are no other items in the Income section that are materially different to the prior year, or outside of the Committee's expectations.

### EXPENDITURE

If we look at our operating costs, which are mainly made up of pool hire costs and affiliation fees, total expenditure has decreased from £85,158 to £61,401, which is a decrease of £23,757 (or 28%).

There has been a decrease in pool hire cost of £24,181 (or 39%), from £61,844 to £37,663, as our pools closed in March 2020, with only Calday re-opening later on in the year in July-August 2020.

Affiliation fees have increased in line with expectations; the Club pays our ASA, and other, fees irrespective of whether pools are open or not. The fee goes towards swimmer and Club insurances, and also is the money that in a large part funds the central bodies of swimming in the UK.

There is a final note on Expenditure relating to Training Courses, where the increase over last year is through four candidates taking their Level 2 Coaching qualification.

## **OTHER**

All other items in the Income and Expenditure accounts were in line with the Committee's forecast before the year began, in line with the prior year accounts, or indeed are representative activities being curtailed by the pandemic.

## **BALANCE SHEET**

There was a small capital purchase in the year, with the Club buying a block storage box at Calday at a cost of just over £600.

Total cash stands at £47k versus £56k in 2019, a decrease of £9k which is mostly representative of deferred subscriptions in the prior year number – those received in August 2019 ahead of this membership year – inflating the prior year £56k. Of course at August 2020 there are little deferred subs because we did not release the initial fee letter for this current year until around October 2020.

There were no other significant items to report in the accounts

The Treasurer asked the audience if there were any questions that they may have and there were none.

## **5.0 ELECTION OF OFFICERS**

Mr Rob Ross read out a list of officers who had indicated their willingness to stand for election for 2020-2021.

|                      |              |  |
|----------------------|--------------|--|
| <b>Chairman</b>      | Tricia Birch | <i>Proposed: Sam Maher Seconded Caroline Ashcroft</i>    |
| <b>Vice Chairman</b> | Chris Ball   | <i>Proposed: Annabel Underwood Seconded Sam Maher</i>    |
| <b>Secretary</b>     | Paula Corley | <i>Proposed: Angie Taylor Seconded Caroline Ashcroft</i> |
| <b>Treasurer</b>     | Chris Armour | <i>Proposed: Angie Taylor Seconded: Rob Ross</i>         |

### **Committee**

He went on to read out the list of committee members who had indicated their wish to remain on the committee.

Mr Dave Shaw, Mrs Elaine Armstrong, Steve Gee & Angie Taylor *Proposed Caroline Ashcroft Seconded Annabel Underwood*

**New Committee Members** Sam Maher, Dave Johnson & Tim Ryan *Proposed Tricia Birch Seconded Rob Ross*

Committee Resignations during the year– Dawn Harrison, & Simon Maher

### **Key Positions**

|                            |                |   |
|----------------------------|----------------|---|
| <b>Academy Coordinator</b> | Louise Johnson | <i>Proposed: Seconded: Caroline Ashcroft Seconded John McGivern</i> |
| <b>Welfare Officer</b>     | Katie Webster  | <i>Proposed: Seconded: Sam Maher Seconded Caroline Ashcroft</i>     |

**6.0 APPOINTMENT OF AUDITORS** Jon Endeacott offered to audit the accounts for 2020-2021.

## **7.0 PRESENTATIONS**

Logan Shield was presented to Simon Maher.

## **8.0 ANY OTHER BUSINESS –**

4 diving blocks are now available at Calday Pool with all their fixings.

Calday Pool Trust is still looking for new Trustee volunteers.

John McGivern raised query re Wirral Metro and said any decision is not just for the committee to make, members should be asked.

**8.1** Mr Rob Ross thanked all those present for their attendance and closed the meeting.