



HOYLAKE AMATEUR SWIMMING CLUB

MINUTES OF THE 88th ANNUAL GENERAL MEETING OF HOYLAKE AMATEUR SWIMMING CLUB

Held on Saturday 16th November 2019
At West Kirby Concourse

PRESENT

The chairman, Mr Rob Ross, opened the meeting and welcomed all present for Hoylake ASC's 88th AGM and Awards Presentation.

AGM

1.0 APOLOGIES FOR ABSENCE

Gia Hothersall, Alexa Murray, Ben Matellini, Andrew & Bethan Corley, Barbara & Andrew Myers, Ellis Cleworth, Millie Gidman and family, Gabriella Beech, Rita Clark, Jack Bernhem & Simon Maher.

2.0 MINUTES OF PREVIOUS MEETING

The minutes of the 2018 Annual General Meeting were circulated and agreed as read by all members present.

3.0 MATTERS ARISING FROM PREVIOUS MINUTES

There were no matters arising from the previous minutes.

4.1 Review 2018/19 Mrs Paula Corley

Swim Mark -Hoylake achieved accreditation again in 2019. This accreditation provides parents with the reassurance that the club has been given national recognition and that it provides a quality service to all its members.

ASA Affiliation Fees paid in 2019 = £8,377.00

Membership numbers 2019 – Swimmers 258, Coaches/ Teachers 15, Committee 10, Helpers /officials 36= total 319

Competitive Review 2018 / 2019

In 2019 Hoylake A won the Peninsular League and the B team came third. Hoylake won the All clubs gala in a very exciting gala at Europa Pools.

Peninsular League		Peninsular All Clubs	
Hoylake A	1361	Hoylake	271
Bebington A	1320	Bebington	260
Hoylake B	1035	Birkenhead	153
Woodchurch	888	Woodchurch	128
Birkenhead	880	Ellesmere Port	105
Bebington B	763	Wallasey	83
Ellesmere Port	623		
Wallasey	588		

Co-op Cup Final 2019

This is the highlight of the year for our under 12 team. Hoylake finished 5th in this competition.

Peninsular Development League 2019

In the Peninsular Development league Hoylake finished 4th and in the Development All Clubs gala Hoylake were 3rd. This is a very difficult league to pick teams for because as swimmers get faster they break the development time in that particular stroke and hence get a 'speeding ticket'. This is a great achievement for the swimmer but the team is awarded no points for that particular race.

Development League		Development All Clubs	
Bebington	815	Woodchurch	195
Birkenhead	814.5	Birkenhead	174
Woodchurch	774.5	Hoylake	155
Hoylake	756	Bebington	130
Wallasey	712	Wallasey	129
Ellesmere Port	604	Ellesmere Port	112

National Arena League Northwest Division 1

This National league has again proved to be particularly tough competition. It is a great experience for our swimmers to swim against other clubs outside of Wirral and we must try to ensure we field our strongest team in each round to remain in Division 1. The final Round 3 is on 14th December currently Hoylake are joint 3rd in the league.

2019 Cheshire Championships

40 Individual Swimmers represented Hoylake at the Cheshire Championships with more joining them for the relay gala. 2 Swimmers also swam in Lancashire Championships.

2019 Summer Regional Championships. 13 Individual swimmers qualified to swim in these championships.

2019 British Summer Championships. Vadim Bosc and Ellis Cleworth qualified for these championships.

Swim England National Summer Meet - Lucas Horton and Millie Gidman qualified for these championships

Hoylake Masters 2019

Hoylake had master swimmers competing at North West Masters Championships in Blackpool, Cheshire Masters, Lancashire Masters, Arfon Meet and the British Masters Championships in Sheffield many medals and PB's achieved throughout the year. Some also enjoyed Open water swimming.

Freya Anderson

Freya Anderson former Hoylake Swimmer has had many achievements in 2019

- Now 8th in world in 100m Free 53.31s
- Looking forward to Tokyo Olympics 2020.

Teacher / Coaching qualifications gained during the year

Level 1 Coaching – Kath Shannon & Tricia Birch

Level 1 Teaching - Niamh King-Mackinnon

4.2 SECRETARY'S REPORT as read by Mrs Paula Corley

Following the review of the clubs achievements in 2018-19, I would now like to say thank you on behalf of the whole club to a number of our club volunteers. Hoylake continues to be a very successful swimming club mainly because it is so fortunate to have many volunteers who help week in and week out throughout the year and have done so for many years.

We are extremely grateful that all the dedicated Hoylake coaches and teachers give their time so freely on poolside every week. Hoylake has 23.25 hours of pool time every week across the two pools, so for some weeks it is very challenging to make sure we have cover for every session. The coaches have to think ahead every week if they are unable to coach their own session they have to co-ordinate between themselves to make sure we have cover from another coach.

We certainly could not operate as a club without you all, so on behalf of all the swimmers I would like to thank you all for the many hours every week you spend coaching on poolside.

Going forward we definitely need more coaches and teachers to run sessions and more Judges to help at Galas, so if you are interested in helping on poolside please let us know even if you can only commit to a few hours a month it all helps. If any parents have swimming qualifications you may have done them when you were younger let us know and we can soon get you up to date. We appreciate that you are all busy people and you have full time jobs but so do most of the current coaches too.

If your child is swimming in a gala and you usually stay and watch, it is such a great experience to get involved on poolside yourself, there are lots of other jobs you can get involved with just to make sure the galas run smoothly. Helping register the swimmers, gala programmes, announcing, recording results, marshalling, team managing, running the computer at galas. I assure you that once involved you will find this very rewarding, and the time at galas goes very quickly.

This is probably the main reason many of the Committee and Coaches are all still involved with Hoylake even though our own children have now grown up and left the club.

Elaine Armstrong is our official's co-ordinator and we must thank her again for all her organising and making sure we have the correct number of officials and helpers for all of Hoylake team galas, time trials, & club competition galas throughout the year. It is getting harder to fill all the necessary roles and we are having to call on the same people so the more timekeepers and judges we can train the workload can be spread out.

Jenny & Gary Richardson after more than 8 years volunteering with Hoylake have now both stepped down. Jenny was the Hoylake email co-ordinator, and Academy administrator. Gary Richardson was the website co-ordinator. In the past they have also been involved as team managers and also helped at the novelty galas. Many of you will not have met them poolside recently but they have both still given many hours of their time forwarding club emails to the relevant people. This has certainly helped me in my role as secretary, and also the team managers appreciate the time you have spent distributing their team selection emails too.

Thank you both on behalf of the club for all you have done for Hoylake for many years.

Rob Ross then made a Presentation on behalf of the club to Jenny and Gary.

Louise Johnson and Angie Taylor have now taken on the role of Email co-ordinators. They both control the Hoylake twitter account too. This is another means of communicating information to you as the parents of the swimmers.

Louise Johnson will also look after the administration and collecting of fees from the Bronze and Silver development swimmers. Shane Gidman has taken on the role of Website co-ordinator.

I would like to thank Chris Armour the club treasurer; he has produced the accounts for you to see today. Chris also co-ordinates and sets up and co-ordinates all the monthly direct debit membership payments. Each year we are getting more swimmers to sign up to Direct Debit and this has really helped administratively as well as budgeting.

Annabel Underwood has many roles she is a J2 official as well as a Hoylake teacher with the bronze and silver groups. She is the B team manager and deserves a big thank you for all she has done this year organising the Co-op Cup team and the final last Sunday. Annabel also coordinates all the moves of swimmers between the groups and also runs the trials nights for all new swimmers entering the club. So thank you Annabel for all you do for the club.

Katie Webster has just taken over from Amanda McLaughlin as the club's Welfare officer. It is Katie who will now contact you on behalf of the club if you are a new helper to the club and need to complete a DBS check completed online, or renew your existing DBS check. Thank you for taking on this role. Katie also runs the land training sessions with yellows on Saturdays.

Thank you very much to Dawn Harrison who continues to run the club shop so if you need any Hoylake kit – swim Hats, T-bags, T-shirts or Hoodies etc. please contact Dawn and there is always an order form on the Hoylake website should you need it, and copies are available to fill in today should you need any club kit.

Dawn co-ordinates all open meet gala entries and club competition gala entries and also runs the computer at the club galas. Please do try and get your entries in by the cut-off date as late entries cause more problems.

Dawn keeps the Hoylake PB sheets up to date. We always try to update the PB sheets with any Hoylake gala times but if you happen to swim in an open meet gala for your squad you will need to tell us if you gain a PB and want this entered into the Hoylake HYTEK system.

Thank you very much to Ann and Steve Gee and Tabitha for organising the Christmas party for the last few years and we now have a new party team organising next month's Christmas party – Tickets are already being sold and are available today from Angie and Louise. We are still looking for donations for the Christmas Raffle which will be drawn at the Novelty Gala.

Thank you also to all our various team managers (Peninsula League A & B Teams, Arena League, Peninsula Development league & Co-op Cup). The clubs team managers again give up so much of their time prior to a gala selecting and inviting swimmers to galas to ensure we have the fastest and best teams available on the day.

Thank you especially to Craig and the open meet team managers and coaches who are on poolside for many long hours at weekends at Cheshire championships, Wirral Metro meets and Peninsula championships making sure swimmers are at the right place at the right time for their swims and encouraging swimmers both before and after their events your help is really appreciated. If we had even more team managers we would be able to take more swimmers to additional local meets throughout the year.

Jon Endeacott continues to be the team manager for the development league he has a difficult job selecting swimmers that will not get too many speeding tickets on the day. A speeding ticket is given when swimmers swim faster than the cut off time for that particular event and we therefore receive no points for that race either. The aim is to get as close as possible to the cut off time. Having an up to date PB for each stroke is vital for selection for these galas. We just have to remember to congratulate all the swimmers getting PB's and it is not the final result of the development galas.

Hoylelake is a competitive club so it is important that our younger club swimmers gain experience and start competing as an individual at a young age. You are always aiming to improve your personal best times in each stroke and distance. Hoylelake Club galas and Peninsula championships are the best galas for new swimmers in the club to get involved in. We have many Hoylelake swimmers going to Peninsula championships tomorrow and the next two weekends so good luck to you all. The Bronze and Silver swimmers have their own gala at 5pm today up at Calday pool.

I would also like to thank Rob and all the other committee members for all their help and support throughout the past year. I apologise to anyone else that I have not thanked individually but thank you to all our Hoylelake volunteers. Finally I will say a big thank you to the Hoylelake swimmers themselves it is you that have made it another successful year for Hoylelake. It is a pleasure watching you all train and perform week in week out at the highest level.

4.3 Treasurer's Report Mr Chris Armour

The Treasurer presented the accounts covering the financial and membership year to 31st August 2019.

The accounts have been reviewed by a person independent to the Club Committee, and the committee members thank Jon Endeacott for performing that review.

INCOME & EXPENDITURE

The result for the year is a surplus of £8,380.

This result is considered exceptional. Whilst the reasons behind the surplus are considered outside of the Club's control, the Committee acknowledges that this result is contrary to the annual objective to break even.

There are two main reasons for the surplus.

- 1) Concourse pool hire costs have *reduced* significantly, contrary to our expectations and the Local Authority's own direction 12 months' ago, prior to fee setting, that they were to *increase*, and
- 2) The number of swimmers in the main club is itself exceptionally high, when compared with recent history.

The focus of the Committee since August has been, as usual, to ensure that current year fees are received in a timely manner. But we are discussing ways to deal with the surplus reported here, whilst also aiming to ensure that a similar result is not repeated in the year to August 2020.

We are considering this in the wider context of the Club reserves, which might be considered higher than necessary to cover the day-to-day needs of the Club. We do expect that in the next year or two we will need to enter a period of re-investment in resources, such as workforce training and equipment.

Let's look at the accounts:

INCOME

Our total income was £93,537, which is an *increase* of £4,419 versus last year.

Looking at some specific sections of our income, our total membership income was £83,144, which is £5,373 higher than the prior year.

There was a +1.25% fee increase from 2018 to 2019, to cover expected increases in cost, so a nominal increase was expected. However the increased return from our subs is compounded by an additional 10-15 swimmers in the main club, and these are swimmers in the main fee paying categories.

There are no significant items to report in the Other Income section of the accounts.

EXPENDITURE

If we look at our operating costs, which are mainly made up of poolhire costs and affiliation fees, total expenditure has *decreased* from £89,834 to £85,158, which is a decrease of £4,676.

Affiliation fees have *increased* in line with expectations.

But there has been a *decrease* in poolhire cost of £5,222, from £67,066 to £61,844.

LOCAL AUTHORITY POOLHIRE COSTS

As reported in the AGM report of November 2018, the local authority costs increased by 8% from January **2018**, as the Council had been re-negotiating their agreements with the Peninsular clubs. It was that increase, combined with expected further increases, that most significantly drove the increase seen in fees seen at September 2018.

In January **2019**, the increased poolhire costs came into effect, as planned. But at the same time, so did a policy to charge the Concourse as a 4-lane pool, effectively providing a 20% saving to the Club. This is shown in the accounts: Concourse poolhire reducing from c£38k to c£32k, a reduction of 15%.

An operational reasoning has been provided by the Local Authority for this pricing policy, however the Committee continues to monitor this situation closely, as at this point it is considered just as likely that the Local Authority will realise the flaw in their pricing and increase costs in line with the usual 10-15% per annum, as they are to keep the structure the same.

OTHER

All other items in the Income and Expenditure accounts were in line with the Committee's forecast, and in line with the prior year accounts.

BALANCE SHEET

There were a few asset purchases in the year, with the Club buying new timing clocks for the Concourse, a block at Calday, and a new laptop for meet management, at a combined cost of £2k

Total cash stands at £56k versus £48k in 2018, an increase of £8k in line with the income and expenditure result.

There were no other significant items to report in the accounts

The Treasurer asked the audience if there were any questions that they may have and there were none.

5.0 ELECTION OF OFFICERS

Mr Eric Curd President of the Club took the chair and read out a list of officers who had indicated their willingness to stand for election for 2019-2020.

Chairman	Rob Ross	<i>Proposed: Craig Pickering Secoded: Annabel Underwood</i>
Vice Chairman	Simon Maher	<i>Proposed: Dave Johnson Secoded: Chris Ball</i>
Secretary	Paula Corley	<i>Proposed: Angie Taylor Secoded: Kerry Woodward Booth</i>
Treasurer	Chris Armour	<i>Proposed: Sam Maher Secoded: Angie Taylor</i>
Academy Coordinator	Louise Johnson	<i>Proposed: Angie Taylor Secoded: Chris Ball</i>
Welfare Officer	Katie Webster	<i>Proposed: Angie Taylor Secoded: Dawn Harrison</i>

Mr Eric Curd went on to read out the list of committee members who had indicated their wish to remain on the committee. Mr Dave Shaw, Mrs Elaine Armstrong, Steve Gee, Dawn Harrison & Angie Taylor
As there were no objections a block vote was taken by all members present. The vote was carried unanimously.
Committee Resignations during the year– Caroline Ashcroft and Andy McGivern

6.0 APPOINTMENT OF AUDITORS Jon Endeacott offered to audit the accounts for 2019-2020.

7.0 PRESENTATION

Rob Ross presented the Logan Shield to Jon Endeacott.

8.0 ANY OTHER BUSINESS - none

8.1 Mr Rob Ross thanked all those present for their attendance and closed the meeting.